MINUTES OF THE TREASURE COAST LOCAL EMERGENCY PLANNING COMMITTEE (TCLEPC)
February 21, 2019

Chair Frank Lasaga called the meeting to order at 10:10 a.m. and welcomed everyone to the meeting. He led the Pledge of Allegiance. Staff called the roll and announced a quorum was present.

**Committee Members Present**

**Occupational Category**

**Members Present**

- Brothers, James
  Fire Rescue (Palm Beach County)
- Garofalo, John, Vice Chair
  Facility Owner/Operator (Palm Beach State College)
- Gojkovich, John
  Local Option/Education (Indian River State College)
- Holman, John
  Law Enforcement (City of Port St. Lucie Police Department)
- Ivey, Rachel
  Emergency Management (Indian River County)
- King, Matthew
  Facility Owner/Operator (Tropical Shipping)
- Lasaga, Frank, Chair
  Law Enforcement (Jupiter Island Police Department)
- Pecci, Bill
  Emergency Management (Martin County)
- Geier, Mike
  Emergency Management (Palm Beach County)
- Rawicz, Dave
  Facility Owner/Operator (Cheney Brothers, Inc.)
- Thompson, Greg
  Local Option – Safety (Sysco Southeast Florida, LLC)
- Valle, Carlos
  Firefighting (Pratt & Whitney)
- Vilchez, Gustavo
  Emergency Management (St. Lucie County)
- Zabel, Dennis
  Local Environmental (Florida Atlantic University)

**Members Excused**

- Cobb, Leanne
  Local Option (City of Riviera Beach Utility Special District)
- Dixel, Louis
  Transportation (Florida Department of Transportation)
- Jauming, Chen
  Facility Owner/Operator (Allied Universal, St. Lucie County)
- Nelson, Joseph
  Fire Rescue (Palm Beach County)

**Alternates Present**

- Burke, Kelly
  Elected Official (Administrative Assistance to Mayor Melissa McKinlay, PBBOCC)
- Dewson, Rodney
  Firefighting (St. Lucie County Fire Rescue)
- Duncombe, Wendy
  Health (Florida Department of Health - Palm Beach County Health)
- Garzaniti, Jon
  Law Enforcement (Florida Fish and Wildlife Cons. Commission)
- Murphy, Michelle
  Firefighting (City of Boca Raton Fire Rescue)
### Members Absent

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Barrett, Richard</td>
<td>Facility Owner/Operator (Florida Gas Transmission Co.)</td>
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<td>Brennan, David</td>
<td>Owner/Operator (Sysco Southeast Florida, LLC)</td>
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<td>Brown, Kenton</td>
<td>Local Environmental (Florida Dept. of Environmental Protection)</td>
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<td>Dunn, Cheryl</td>
<td>Health (Florida Department of Health – Indian River County)</td>
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<td>Gonzalez, Jose</td>
<td>Firefighting (Palm Beach County Fire Rescue)</td>
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<td>McKinlay, Melissa</td>
<td>Elected Official (Palm Beach County Commissioner)</td>
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<td>Meding, Paul</td>
<td>Facility Owner/Operator (Cliff Berry, Inc.)</td>
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<td>Mikels, Daniel</td>
<td>Firefighting (St. Lucie County Fire Rescue)</td>
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<td>Perkins, Richard</td>
<td>Facility Owner/Operator (City of Port St. Lucie Utility Systems)</td>
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<td>Peterson, Vince</td>
<td>Emergency Management (Tropicana Products, Inc.)</td>
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<td>Phillips, Tom</td>
<td>Local Option – Safety (Palm Beach County)</td>
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<td>Jones, Derrell</td>
<td>Law Enforcement (Florida Fish and Wildlife Cons. Commission)</td>
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<td>Poziomek, Lisa</td>
<td>Emergency Management (Martin County)</td>
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<td>Rothe, Heather</td>
<td>Law Enforcement (City of Stuart Police Department)</td>
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<td>Sanders, Nick</td>
<td>Hospital (Select Specialty Hospital Palm Beach)</td>
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<td>Seldes, Paul</td>
<td>Local Option – Education (ntb Group, LLC)</td>
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<td>Stewart, Barry</td>
<td>Local Environmental (Zenith Environmental)</td>
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### Visitors

<table>
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<tr>
<th>Name</th>
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<tr>
<td>Altamuro, Michael</td>
<td>City of Boca Raton Fire Rescue</td>
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<tr>
<td>Crosby, Robert ‘Bing’</td>
<td>U.S. Department of Homeland Security</td>
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### Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Kathryn E. Boer</td>
<td>TCLEPC Coordinator, TCRPC</td>
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<td>Penny Myszkowksi</td>
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### MEETING INTRODUCTIONS

Chair Frank Lasaga recognized Mr. Bing Crosby, a guest from the U.S. Department of Homeland Security.

Ms. Kathryn Boer, LEPC Coordinator, recognized Division Chief Michael Altamuro, and noted that he has been nominated for appointment as a primary member representing Boca Raton Fire Rescue Special Operations. Ms. Boer noted that both Chief Aaron Oatley and Chief Michelle Murphy with the City of Boca Raton Fire Rescue are retiring.

### APPROVAL OF AGENDA

Mr. Greg Thompson moved for approval of the February 21, 2019 agenda. Mr. Mike Geier seconded the motion, which carried unanimously.

### APPROVAL OF MEETING MINUTES – NOVEMBER 1, 2018

Mr. Greg Thompson moved for approval of the November 1, 2018 meeting minutes. Vice Chair John Garofalo seconded the motion, which carried unanimously.
NEW BUSINESS

State Emergency Response Commission Meeting

Hazardous Materials Incident Reports

Staff noted the transportation incident and injury reports for the last quarter were included in the package and are represented in Tables 1 and 2 and in Graphs I and II. She asked that anyone may request the full report at https://floridadisaster.org/ or staff can email members.

Thomas Yatabe Award/Certificates of Appreciation

Ms. Boer announced that the annual Thomas Yatabe SERC award was presented to Mr. Michael Busha, former Executive Director, Treasure Coast Regional Planning Council. The LEPC also presented Mr. Busha with a Lifetime Achievement award at the January 23, 2019 SERC meeting.

Certificates of Appreciation

Certificates of Appreciation will be presented at the May 2019 LEPC meeting as LEPC recipients were not present.

Local Emergency Planning Committee Chair’s and Coordinator’s Meeting Update

The LEPC Chairs meeting was held January 22, 2019 in Daytona Beach. This is a quarterly group meeting where all ten LEPC chairs and coordinators around the State meet to discuss upcoming planning exercises and training.

The 2019 HazMat Annual symposium was discussed. All the LEPCs promote the symposium because they receive extensive hands-on training in addition to presentations and interaction in one location. Congratulations to the Delray Beach Fire Rescue HazMat team who took first place in the HazMat team competition. Chair Lasaga pointed out that the Symposium also offers presentations on planning in the public health aspect. Staff pointed out that such training counts toward CUEs.

Staff announced that Lieutenant James Brothers is the new representative for the State Training Task Force for the LEPC.

State Training Task Force (TTF) Meeting Update:

Tox-Medic Protocols – Chief Matt Marshall

Chair Lasaga noted that the Tox-Medic Protocols have been updated which includes a discussion about canines and how they are put in harm’s way, especially in Meth labs. It was approved by the SERC and is a template for the jurisdictions to use. It requires the approval of the medical directors for those jurisdictions.

Ms. Boer noted that she would send out the link to access approved Tox-Medic Protocols. She noted it is a good guideline for doing any kind of planning for operations.
Chair Lasaga noted the State Fire Marshal’s office has sent out the 2019 Hazmat Team self-assessment scoring spreadsheets for the HazMat teams. Staff noted that the report is provided by Scott Chappell. Chief Murphy noted that Mr. Chappell met with them at the HazMat Symposium and this year, when SERC visits the teams, they are going to make sure what type of team ranking they are: 1, 2 or 3. Staff asked how many paid teams are in our region. Chief Murphy noted Palm Beach County as the only funded team. Ms. Boer asked if there is a definition of the team types. Mr. Mike Geier noted FEMA defines typing.

Mr. Gustavo Vilchez discussed the Emergency Management Performance Grant (EMPG) and the Emergency Management Preparedness and Assistance (EMPA) Grant. The State is requiring the counties to spell out, in their inventory, what types of teams they have available and what resources/types there are.

Ms. Boer pointed out that if the State knows what resources exist and their locations, expenses can be better streamlined. Chief Murphy also mentioned how many teams came from out of State to support the clean-up efforts because Florida did not have enough teams.

Ms. Boer asked if the upcoming TEP was updated. Did they do any updating of the Interoperable Region 7 or Interoperable Region 5. Mr. Vilchez responded that they will look at the After Action Report from Hurricane Michael. Mr. Vilchez said all of the directors were questioning at the last FEMA meeting why the State sent out so many Type 1 all-hazardous incident management teams and charged the county.

Ms. Boer asked who makes the request for the Type 1 team. Mr. Vilchez responded that the State can make the request on that level. He indicated that the counties should be the ones requesting what types of resources are needed through the EOCs. However, when it came to Hurricane Michael there was a big disconnect between the counties and the State level requesting resources. For example, the State requested many resources be sent to the Panhandle area, but those counties did not make the request, yet, in the end, the counties have to pay it back.

Ms. Boer asked Mr. Vilchez if he had trouble getting reimbursed, and Mr. Vilchez responded yes. He noted, historically, it is known what resources are available in counties by counties. Now the State is requiring that information. Ms. Boer stated that county inventory of assets helps the State respond better to requests.

Chair Lasaga noted that it is a benefit to everybody for these teams to be typed because the appropriate teams can be requested, and those requests can be filtered to the right jurisdictions, to the right counties, and they can get those teams over more effectively.

Ms. Boer asked if they are to do it annually when the EMPA comes out? Mr. Vilchez answered, on an annual basis that counties provide the names and types of resources in the SharePoint portal. Mr. Geier pointed out that it has been the NIMS requirement for years. Mr. Vilchez noted that the State is looking for other ways of reporting to FEMA what resources they have available to the counties.
Mr. Geier noted that the National Incident Management Compliance Assessment Support Tool (NIMCAST) is still there, so that is why they roll out the same questionnaire. NIMCAST is now in the scope of work for EM in the form of EMPA and EMGA questionnaire.

Mr. Vilchez noted that it works like this. The state is told what kind of NIMS type resources are available. Then an incident occurs, and the state makes requests for certain resources. They should be able to request this to …Type 2, 3.

Ms. Boer asked if anyone had questions on the Team Typing and Resources. Mr. Crosby, DHS, asked if requests come from a state agency or FEMA directly. Mr. Vilchez noted that they come from the State and FEMA will probably talk with the State. Chief Murphy noted that Law Enforcement is also being asked to inventory assets.

Ms. Boer noted that she would send the HazMat Self Assessment package to St. Lucie, Martin, West Palm Beach, Boca/Delray and Indian River County HazMat teams.

**Offshore Hazmat Response**

Chair Lasaga noted that the joint off-shore hazmat response initiative between the United States Coast Guard (USCG) and the local hazmat teams in off-shore hazardous materials incidents remains a work in progress. The USCG is identifying which teams will participate. Chair Lasaga noted there will be more discussion possibly at the next LEPC meeting.

Ms. Boer said she would send Lt. Brothers the project list, which is a matrix of all the different projects the TTF is currently working on.

**Planning Subcommittee**

Ms. Boer noted that she is updating the Regional Hazardous Materials Response Plan which is a compilation of our Region’s 4 county plans, discussing how they respond during hazmat incidents. Ms. Boer asked whether team typing should be described; however, detail on inventory and other data should be protected. Chair Lasaga asked Mr. Geier how it is handled in Palm Beach. Mr. Geier: “From my perspective, as far as the typing of resources, because of the security aspect of it, it would be exempt from the public records [according to the] requirements under Chapter 119, Florida Statutes.” Mr. Geier noted that each county has a different interpretation of how it implements 119. Mr. Geier advised caution because there are penalties for misclassification. Mr. Geier also advised to be mindful and attentive to the exemptions which are evacuation and security threat response plans.

**Public Information Exchange**

Please notify the TCLEPC staff/coordinator of information you wish to be distributed among LEPC members, or wish to post to the web page. In addition, staff can post exercises, training or planning.

**Committee Member Exchange**

Mr. Jon Garzaniti noted that the FDEP will be handling the environmental crimes again. This unit was sent to Fish & Wildlife but has since returned to FDEP.
Chief Murphy noted that during the HazMat symposium there was discussion that many teams are not being reimbursed as far as the cost of the recovering aspect. The chief suggested the SERC website be accessed and view a list of the supplemental environmental projects that can be conducted to help reimburse funds.

Lt. Brothers stated Palm Beach County Fire Rescue is in the process of developing new Tox-Medic protocols. Lt. Brothers will be meeting with the State medical director on curriculum. According to the SERC, any person that pushes a toxin as an anecdote has to be a certified Tox-Medic.

Ms. Boer noted the usual AHLS class is expensive, usually a 2 day/3 day class. Lt. Brothers said the program will build off the AHLS. Lt. Brothers noted it will be a 40-80 hour Tox-Medic program. Ms. Boer noted it would be adopted by the SERC or the State, and it would be official training guidance.

Mr. Geier noted that the Hazard Analyses for Palm Beach County are completed and submitted to FDEM for approval. He noted 2nd and 3rd deliverables will be forwarded as completed.

The full-scale federal nuclear exercise Cobalt Magnet will take place in Cape Canaveral. The Department of Energy is the owner of the plutonium part of the radioisotope thermal electric generator that is going to be going up to Mars in 2020. Ms. Boer asked if he could make a presentation for the LEPC at the next meeting on the aspects of preparedness and ingestion pathway responses.

Mr. Geier noted the Turkey Point FEMA Exercise evaluated was conducted in Miami and Monroe counties. Each of the rep task force counties (Brevard, IR, SL, Martin, Palm Beach, Okeechobee) are doing different levels of engagement for the 2019 exercise. Some are doing just field drills, workshops, revising plans, and participating in Cobalt Magnet. The big thing for us is that 2020 is our Ingestion exercise. The last exercise was 2008. The ingestion pathway in which the food that you eat in a range of 50 miles of the plant would be contaminated and conceivably get into your milk, dairy, and ready-to-eat fresh produce.

Mr. Geier asked if there was any change in scope of work for the counties for the HA’s for the next year. Ms. Boer noted that she has not seen the contract. Ms. Boer noted that staff is building a package for new LEPC coordinators on site visit protocols for hazards analyses. A consistent way to work with the facilities on a site visit.

Ms. Boer noted nothing new in CAMEO software; however, the Statewide Hazards Analysis Working Group is setting up a new working group.

Mr. Vilchez announced that St. Lucie County is hosting the L-449 Incident Command System (ICS) Train-the-Trainer class from June 3-7, 2019. Ms. Boer asked if the State is requiring an internship with a State instructor as well. Mr. Vilchez said no, but they are requiring the prerequisite MGT 323 Instructional Design Workshop. Mr. Vilchez noted the L449 is a 5-day class that teaches how to instruct the G300 and G400. He noted a lot of the staff needs to take G300 for promotional purposes or as part of the requirement. The G400 is the advanced incident command system and normally the EOC level is required for anybody who is the lead agency for functions.
Ms. Boer also noted that planning section chiefs and supervisors of responding agencies are required to have this training. Mr. Vilchez asked if anyone was interested in volunteering to teach part of the 300/400 class in St. Lucie County to please reach out to him.

Mr. Vilchez informed the committee that a survey was sent out asking what kind of training you want or need to reinforce your core capabilities for agencies. Ms. Boer explained that this is the multiyear training, exercise and planning strategy (MYTEP) and Ms. Boer said she received the MYTEP from the FDEM regional coordinator. County EM Coordinators typically send out the MYTEP to response departments in their respective counties then return them to FDEM. If your agency/department needs a copy of the MYTEP, contract your county emergency management coordinator or the FDEM Regional Coordinator.

Mr. Crosby, DHS, pointed out they are their own agency now, formerly Infrastructure Protection and New Cyber Security and Infrastructure Security Agency. We regulate high risk chemical facilities and maybe get into a regulatory inspection cycle. Part of that regulatory inspection deals with response with fire rescue and law enforcement. The facility is required by regulation 6 CFR Part 27 to reach out to local fire rescue and law enforcement departments and conduct a walk through visit. Hopefully, stimulating conversation concerning exercises and/or training for facilities.

Ms. Rachel Ivey, Indian River County Emergency Management, mentioned the L952 PIO class coming up on March 25, 2019. Ms. Boer said she would send that information out to the committee.

Ms. Wendy Duncombe, Palm Beach County Department of Health, noted that she was elected to volunteer to help with the training committee for the NAMA Organization (North American Hazardous Material Management Association). It is a private organization dedicated to pollution prevention, product stewardship, safe and cost effective handling of household hazardous wastes, and regular commercial hazardous waste. The training is being held in Palm Beach Gardens sometime in June. If you want one of your personnel to get trained on being able to do hazardous waste training please sign up. At this conference they are going to have DOT hazardous material training. Ms. Boer said she would send out the training matrix once finalized.

Chair Lasaga inquired about working with DEP for a networking conference. Ms. Boer noted that the DEP has been putting on the Emergency Managers Networking Conference biannually. Ms. Diana De La Rosa, FDEP, coordinates this conference. She hosts emergency managers from the region. The idea is to get people to communicate with each other and to let everybody know what resources and capacities each region has, hoping to be a help to each other in time of need. Ms. Boer will send out the invitation to everyone.

PUBLIC COMMENT

None.

NEXT MEETING

The next meeting of the TCLEPC is scheduled for May 2, 2019 at the City of Stuart Fire Rescue.
ADJOURNMENT

Chair Lasaga adjourned the meeting at 12:17 p.m.