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**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY  
PLANNING COMMITTEE (LEPC) FOR HAZARDOUS MATERIALS  
May 5, 2011**

**Committee Members/Alternates Present**

Chris Bushman, Chairman  
Anthony DiFruscio  
Donald Freedland  
Larry Nadeau (Alternate)  
Steven Graff  
John Holman (Alternate)  
Harry Lux  
Paul Meding  
Jack McCartt  
Joe Nelson (Alternate)  
John O'Malley  
Dave Rawicz  
Glenn Schuessler (Alternate)  
Paul Seldes  
Barry Stewart  
Greg Thompson  
Carlos Valle  
Sally Waite  
Dan Wouters  
Dennis Zabel

**Members Absent**

Mark Anderson  
Cheryl Dunn  
Cheryl Dunne  
John Gojkovich  
Keith Holman  
Stephen Huntsberger  
Scott Johnston  
Nicholas Laryea  
Frank Lasaga  
Gloria Lopez  
Etta LoPresti  
Joseph Passanesi  
Tom Phillips  
Sharon Rayner  
Clint Sperber  
Lisa Wilson-Davis

**Occupational Category**

Firefighting (St. Lucie County Fire District)  
Health (Martin Memorial Health Systems)  
Emergency Management (City of Port St. Lucie)  
Emergency Management (City of Port St. Lucie)  
Law Enforcement (Stuart Police Department)  
Law Enforcement (Port St. Lucie Police Department)  
Interested Citizen (Hazmat & Safety Solutions, Inc.)  
Facility Operator (Cliff Berry, Incorporated)  
Interested Citizen  
Firefighting (Palm Beach County Fire Rescue)  
Health (Palm Beach County Health Department)  
Facility Operator (Cheney Brothers, Incorporated)  
Health (Indian River County Health Department)  
Interested Citizen (NTB Group, LLC)  
Local Environmental (Hazardous Waste Services)  
Interested Citizen (Sun Sentinel)  
Firefighting (Pratt & Whitney – Rocketdyne)  
Emergency Management (Palm Beach County)  
Firefighting (Martin County Fire Rescue)  
Local Environmental (Harbor Branch Oceanographic Institute)

**Occupational Category**

Firefighting (Palm Beach County Fire Rescue)  
Health (Indian River County Health Department)  
Facility Operator (Syngenta Crop Protection)  
Law Enforcement (Port St. Lucie Police Department)  
Emergency Management (Martin County)  
Interested Citizen (Indian River State College)  
Firefighting (City of Boca Raton)  
Facility Operator (Indiantown Cogeneration L.P.)  
Emergency Management (City of Stuart)  
Environmental (Department of Transportation)  
Emergency Management (Indian River County)  
Law Enforcement (Martin County Sheriff's Office)  
Firefighting (Palm Beach County Fire Rescue)  
American Red Cross (North Treasure Coast Chapter)  
Health (St. Lucie County Health Department)  
Non-Elected Local Official (City of Boca Raton)

**Staff**

Kathryn Boer  
Penny Myszkowski

TCRPC/LEPC District 10  
TCRPC/LEPC District 10

**Visitors**

John Sherry  
Jim Roberts

Firefighting (Palm Beach County Fire Rescue)  
Florida Department of Emergency Management

**APPROVAL OF AGENDA OF MAY 5, 2011 MEETING**

Mr. Greg Thompson moved approval of the May 5, 2011 District 10 Local Emergency Planning Committee (LEPC) meeting agenda. Mr. Herbert Waller seconded the motion, which carried unanimously.

**Motion**

**APPROVAL OF MEETING MINUTES OF FEBRUARY 3, 2011**

Captain Joseph Nelson moved approval of the February 3, 2011 District 10 Local Emergency Planning Committee meeting minutes. Mr. Harry Lux seconded the motion, which carried unanimously.

**Motion**

**OLD BUSINESS**

None.

**NEW BUSINESS**

**State Emergency Response Commission Meeting**

Staff reported the last meeting was held on April 8, 2011 in Tallahassee and was attended by Captain Joe Nelson, Chairman Christopher Bushman and LEPC staff.

*Single Reporting Point for Tier II Annual Reports*

Staff reported that the U.S. Environmental Protection Agency (EPA) specified that in order for LEPCs and local fire departments to utilize online sharing of Tier II reporting information, a formal agreement between the State Emergency Response Commission (SERC), LEPCs, and the fire departments will be necessary. It was determined that a Memorandum of Understanding (MOU) between these agencies would be sufficient to cover this requirement. A draft example of the MOU presented to the SERC for consideration at the April 8, 2011 meeting is in the agenda packet. Additional information can be found under "Reporting Options for Sections 311 and 312 and Interpretations" at <http://www.epa.gov/ceppo/web/content/epcra>

Captain Nelson said that each fire department in the Region has the right to request paper copies of the Tier II reports.

Captain Wouters mentioned that paper copy Tier II reports addressed to a specific person at the fire house often are lost in the shuffle. Staff said they are addressed to the LEPC Chair and also the

fire departments and occasionally the right persons are not receiving them. The web reporting has an issue with sorting Tier II reports in different counties. Staff said that this problem is currently being addressed with the software consultant.

*Memorandum of Understanding between Florida Division of Emergency Management and the Environmental Protection Agency*

A public meeting was scheduled on March 17, 2011 with representatives from multiple SERC disciplines in attendance. Examples of Memorandum of Understanding (MOUs) were reviewed.

*Hazardous Materials Incident Reports*

Staff stated the agenda packet included tables and graphs providing information on the release of and injuries from hazardous materials within the District 10 Region for the time period of December 1, 2010 through February 28, 2011. The entire report for all regions is available online at <http://www.hazmat.floridadisaster.org/meet.htm>.

**Local Emergency Planning Committee Chairs Meeting Update**

Chair Bushman reported the LEPC District Chairs meeting was held on April 7, 2011 in Tallahassee. The next meeting will be held on July 7, 2011 in Pensacola.

The updated Hazardous Materials Information System (HMIS) contains the latest Section 302 Facility data and entries. However, there are access issues regarding printing specific Tier II information from facilities by county. The software creator is working on resolving the issues for LEPC staff.

State point of contact for E-Plan maintenance has requested that staff review applicable regions data and confirm or request corrections of the data.

The Florida Division of Emergency Management (FDEM) will be sending staff to the annual E-Plan meeting to discuss use of newly acquired HMEP funds for Planning and Training Statewide. Staff has provided detailed information to the FDEM on the District 10 use of the funds received for HMEP Training and Planning, including salaries, classes, and number of students in each training. Staff reminded committee members to let her know of any specific training that they would like to request.

Captain Nelson said cleanup of methlabs will continue for a small quantity of chemicals. If it is a large quantity of chemicals, the owner of the property is responsible. Captain Sherry said that the Florida Department of Law Enforcement (FDLE) is finding out that there is often no one to go after because cars and trailers are often abandoned. If they could catch someone cooking the chemicals, they can prosecute.

**Training Task Force Update – Captain Nelson**

The State Training Task Force met on April 7, 2011 in Tallahassee. The next scheduled meeting is July 7, 2011 in Pensacola. The other main item discussed was the curriculum for Tox Medic classes.

A decision was made to form a subcommittee of members of the Training Task Force, the Bureau of EMS, and the State Fire College to develop a voluntary certification and a model curriculum. There will be voluntary certification and distribution of the 160 hour Technician curriculum. The Training Task Force are asking that the Hazmat FOG not be posted on any website because it has tactical information in it. Changes were made to operational evaluations of the State Hazmat teams. A few of the major changes will include allowing equipment that can perform the same function instead of requiring a specific piece of equipment and some of the required quantities of flare torches and squeeze clamps for gas will be lowered. The funds for the evaluations are no longer available to the state.

Captain Sherry added that self assessment will be done until funding is available.

## **REPORTS**

### **Planning Subcommittee**

The Planning Committee is currently planning the District 10 2011 Biennial Exercise that will be held June 23, 2011 from 8:30 a.m. to 12:30 p.m. Staff asked for volunteers to be evaluators for the exercise. Lunch will be included. The exercise locations will be the Indian River and St. Lucie County Emergency Operations Centers.

### **Public Information/Marketing Subcommittee**

There are no current projects in development at this time. Please forward staff any ideas for outreach projects and information for public dissemination.

### **Local Emergency Planning Committee Activities**

A list of the planning activities since the previous meeting of February 3, 2011 was included in the agenda packet. Also included was a list of other emergency management and preparedness activities staff has participated in through the Treasure Coast Regional Planning Council

### **Contract Activities Update**

The 2010/2011 Hazardous Materials Emergency Preparedness grant provides annual funding for hazardous materials-related training to the Region's first responders and for specific planning projects. Previously conducted classes during the last quarter and upcoming classes are noted below.

#### *Training*

During the second quarter of the 2010/2011 contract cycle, the District 10 LEPC sponsored the following classes:

- Two CAMEOfm Software Refresher classes, January 3-4, 2011 at Boca Raton Fire Rescue offices in Boca Raton.
- One Hazwopper Refresher class, February 10, 2011, Martin County Public Safety in Stuart.

- Six Chemical Suicide Response, March 22-24, 2011 – two classes per day. March 22<sup>nd</sup> at St. Lucie County Emergency Operations Center and March 23-24<sup>th</sup> at Palm Beach County Fire Rescue.
- One Incident Command System Advanced and General Staff for Complex Incidents (KCS-400), conducted March 31-April 1, 2011 at the Indian River State College Public Safety Complex in Fort Pierce.

### *Planning*

The District 10 LEPC selected Planning Project Option #3, LEPC Plan Exercise, from the list of approved activities under the 2010/2011 Hazardous Materials Emergency Preparedness planning grant.

### *Hazardous Analyses*

The LEPC staff conducted the St. Lucie County 2010/2011 Hazardous Materials Analysis which was submitted to the Florida Division of Emergency Management for review and recommendations.

## **MEMBERSHIP**

On April 8, 2011, the SERC approved District 10 LEPC nominations for appointment. The District 10 LEPC welcomed Chief Scott Johnston, Boca Raton Fire Rescue, as a new Primary member, Occupational Category: Firefighting. Chief Johnston is currently serving as the District 10 LEPC Vice Chairman.

## **COMMENTS FROM THE CHAIR AND STAFF**

Staff pointed out the handout from the Center for Biosecurity. Also staff had the catalog available for members to order LEPC monogrammed shirts.

## **COMMENTS FROM COMMITTEE MEMBERS**

Chief McCartt said they are developing training for emergency vehicles responding to vehicles that use electricity and alternative energy. He will send the link to the training site.

## **PUBLIC COMMENTS**

None.

## **NEXT MEETING**

The next LEPC meeting is scheduled for August 4, 2011. Chief Wouters offered the Martin County Fire Rescue Administration Complex in Stuart for future LEPC meetings. Captain Sherry suggested rotating the meetings in different counties. The location for the August meeting will be determined.

## **ADJOURNMENT**

The meeting was adjourned at 11:20 a.m.