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**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY  
PLANNING COMMITTEE (LEPC) FOR HAZARDOUS MATERIALS  
May 6, 2010**

**Committee Members/Alternates Present**

Chris Bushman, Chairman  
Mark Anderson  
Brodie Atwater (Alternate)  
John Gojkovich  
Steven Graff  
Joe Holland (Alternate)  
John Holman (Alternate)  
Keith Holman  
Scott Johnston (Alternate)  
Frank Lasaga  
Etta LoPresti  
Harry Lux  
Joe Nelson (Alternate)  
John O'Malley  
Houston Parks (Alternate)  
Paul Seldes  
Sharlene Sookhoo (Alternate)  
Greg Thompson  
Carlos Valle  
Herbert Waller (Alternate)  
Lisa Wilson-Davis, Vice Chairman  
Dan Wouters  
Dennis Zabel

**Members Absent**

Hassan Al-Buhaisi  
  
Richard Daniels  
Todd Deehl  
Anthony DiFruscio  
Cheryl Dunn  
Stephen Huntsberger  
Nicholas Laryea  
Dave Maloney  
Paul Meding  
Joseph Passanesi  
Sharon Rayner  
Barry Stewart  
Sally Waite

**Occupational Category**

Firefighting (St. Lucie County Fire District)  
Firefighting (Palm Beach County Fire Rescue)  
Firefighting (Town of Palm Beach)  
Law Enforcement (Port St. Lucie Police Department)  
Law Enforcement (Stuart Police Department)  
Facility Operator (Syngenta Crop Protection)  
Law Enforcement (Port St. Lucie Police Department)  
Emergency Management (Martin County)  
Firefighting (City of Boca Raton Fire Rescue)  
Emergency Management (City of Stuart)  
Emergency Management (Indian River County)  
Interested Citizen (Hazmat & Safety Solutions, Inc.)  
Firefighting (Palm Beach County Fire Rescue)  
Health (Palm Beach County Health Department)  
Firefighting (Palm Beach County Fire Rescue)  
Interested Citizen (NTB Group, LLC)  
Emergency Management (Florida Atlantic University)  
Interested Citizen (Sun Sentinel)  
Firefighting (Pratt & Whitney – Rocketdyne)  
Facility Operator (Cheney Brothers, Inc.)  
Non-Elected Local Official (City of Boca Raton)  
Firefighting (Martin County Fire Rescue)  
Local Environmental (Harbor Branch Oceanographic Institute)

**Occupational Category**

Local Environmental (Florida Department of Environmental Protection)  
Emergency Management (City of Port St. Lucie)  
Health (St. Lucie County Health Department)  
Health (Martin Memorial Health Systems)  
Health (Indian River County Health Department)  
Interested Citizen (Indian River State College)  
Facility Operator (Indiantown Cogeneration L.P.)  
Transportation (Florida Department of Transportation)  
Facility Operator (Cliff Berry, Incorporated)  
Law Enforcement (Martin County Sheriff's Office)  
American Red Cross (North Treasure Coast Chapter)  
Local Environmental (Hazardous Waste Services)  
Emergency Management (Palm Beach County)

**Staff**

Kathryn Boer  
Penny Myszkowski

TCRPC/LEPC District 10  
TCRPC/LEPC District 10

**Visitors**

Claire Tryon  
John Sherry  
Glen Joseph  
Dave Rawicz

American Red Cross (North Treasure Coast Chapter)  
Firefighting (Palm Beach County Fire Rescue)  
Firefighting (Boca Raton Fire Rescue)  
Cheney Brothers, Inc.

Chairman Chris Bushman called the meeting to order at 10:00 a.m. and led the pledge of allegiance. Chair Bushman requested roll call and staff announced a quorum was present.

**APPROVAL OF AGENDA OF MAY 6, 2010 MEETING**

Mr. Greg Thompson moved approval of the agenda. Captain Nelson seconded the motion, which carried unanimously.

**Motion**

**APPROVAL OF MEETING MINUTES OF FEBRUARY 4, 2010**

Mr. Greg Thompson moved approval of the February 4, 2010 District 10 Local Emergency Planning Committee meeting minutes. Captain Nelson seconded the motion, which carried unanimously.

**Motion**

**OLD BUSINESS**

**District 10 LEPC Biennial Appointments**

The State Emergency Response Commission (SERC) met on April 2, 2010 in Tallahassee for the quarterly meeting. The next SERC meeting will be July 9, 2010 at the East Central Florida Regional Planning Council in Orlando, Florida.

**NEW BUSINESS**

**State Emergency Response Commission Meeting**

*Hazards Materials Medical Protocols*

The Hazardous Materials Medical Protocol Part I: Responders and Part 2: Treatment, were reviewed and approved by the SERC at the April 2<sup>nd</sup> meeting. The protocols are attached to the meeting agenda and are a guidance document for response agencies. Captain Nelson said there was discussion on training and a curriculum will be forthcoming. Staff said there are several different tox medic curriculums available currently and concurred that consistent curriculum guidance would be beneficial.

### *Subcommittee on Training Guidelines and Name Change*

The Training Task Force (TTF) is responsible for developing training and responder training guidelines. Staff explained that the TTF was at one time considered an advisory body and legally could not exist year to year under Sunshine Laws without re-establishing existence every year. This caused problems for those working on strategic plans and training guidelines regarding outside Task Force meeting discussions and jeopardized project progress. The name was changed a year and a half ago to Subcommittee on Training, allowing the provision of advisory information to the SERC, while meeting Florida Sunshine laws. The Florida Division of Emergency Management (DEM) determined that the Training Task Force was not considered a board, commission, or advisory body that is held to Florida Statutes of having to be reinstated each year. Now the name will again be the TTF and members can work together between meetings. Chief Jack McCartt is the District 10 LEPC primary representative and Captain Joe Nelson is the alternate; secondary alternate is Chief Chris Bushman.

### *Operations Level Training Guidelines*

The TTF forwarded the updated Operations Level Training Guidelines to the SERC for approval. At the April 2, 2010 SREC meeting, the guidelines were approved. The Florida DEM will be developing a webpage on the [Floridadisaster.org](http://www.floridadisaster.org) site to house these guidelines. Staff will e-mail LEPC members with the zip file upon request.

### *Hazardous Materials Incident Reports*

Staff provided information through reports and graphs on the release of hazardous materials within the District 10 Region for the time period of March 1, 2009 through February 28, 2010. More detail has been added to Table 2, which shows accidents related only to 302 chemicals versus injury that may have occurred due to accidents only. Staff noted the entire report is available on-line at <http://www.hazmat.floridadisaster.org/meet.htm>.

### **Local Emergency Planning Committee Chairs Meeting Update**

Staff attended the Local Emergency Planning Committee Chairs Meeting on April 1, 2010. The next meeting will be held on July 8, 2010 in Orlando at the East Central Florida Regional Planning Council offices. The State introduced the new quarterly Hazardous Materials Information System (HMIS) which gives detail on all 302 facilities in the State.

### *E-Plan Update*

Florida Division of Emergency Management staff reported that all 36 SERC recognized hazmat teams are registered for E-Plan as well as emergency management directors in sixty-one of the sixty-seven counties in Florida. Lieutenant John Sherry and Lieutenant John Scott will be conducting four hour training sessions in May and June, one in each county.

### *Web HMIS (Hazardous Materials Information System)*

Lieutenant Sherry said there are three target audiences for the training - staff, planners, and users. Web HMIS (Hazardous Material Information System) is part of the training, as well as retrieving information

from responders. Weather data from Weather Bug will be included for the zip code of the facility. Links will be added for a static link to information for the last 30 days.

### **Subcommittee on Training Update – Chief McCartt/Captain Nelson**

The TTF met on April 1, 2010 in Tallahassee. The next scheduled meeting is July 8, 2010 in Orlando. Captain Joe Nelson reported they are working on updating the requirements for hazmat technicians in radiological response, mass decon systems, and the review of portions of the Hazardous Materials Field Operations Guide for updates.

## **REPORTS**

### **Planning Subcommittee**

The Planning Subcommittee has not met recently. The Regional Hazardous Materials Response Plan review is nearing completion for its annual update. It will be submitted to the Planning Committee for review prior to submission to the Florida DEM for approval.

### **Public Information/Marketing Subcommittee**

Staff is using the workshop outreach presentations approved by the LEPC to administer requested workshops and seminars defining the roles of the Emergency Planning and Community Right-To-Know Act, and training on Tier II annual reporting for Section 302 chemical facilities. Tier II reporting can be submitted electronically this year. Files can be updated when necessary and the information enters into E-Plan. Lieutenant John Sherry said that in this electronic filing progress, a next step will be updating of chemical quantities in hurricane season. At present, when Tier II information is filed manually with the State, several state workers are updating the information into E-Plan. Facilities will be contacted and encouraged to file electronically. Lieutenant Sherry said that by 2013 the reporting should all be on line. Staff said we could send post cards to the facilities to make them aware of upcoming training.

### **Local Emergency Planning Committee Activities**

A list of the LEPC planning activities since the previous meeting of February 4, 2010 was included in the agenda packet. Also included is a list of other emergency management and preparedness activities staff is participating in through the Treasure Coast Regional Planning Council.

### **Contract Activities Update**

#### *Training*

During the second quarter, the LEPC sponsored the following classes:

- A Hazardous Waste Operations and Emergency Response, April 9, 2010 (City of West Palm Beach).
- A Hazardous Waste Operations and Emergency Response, January 29, 2010 (City of Stuart).

The City of Stuart has requested a cyanide class.

## *Planning*

Last year the LEPC did a HMEP exercise focusing on public information officers and Regional Joint Information Centers. This year facility outreach will be concentrated on web HMIS and E-Plan Training.

## **Hazards Analyses**

The LEPC staff has completed the 2008/2009 Hazardous Materials Analyses on behalf of St. Lucie and Martin Counties. The analyses were submitted to and approved by the Florida Division of Emergency Management (FDEM). Staff has conducted the St. Lucie County Hazards Analysis for the 2009/2010 cycle and submitted the analysis to FDEM for review and comments.

## **Membership**

Staff said a change in the LEPC primary member from Cheney Brothers will be approved at the next SERC meeting in July. Ms. Claire Tryon will also be approved as the new alternate for Ms. Sharon Rayner, American Red Cross.

## **COMMENTS FROM THE CHAIR AND STAFF**

Chair Bushman reported that Janet Napolitano, Department of Homeland Security Secretary, is attempting to get the fire service officially recognized as an official partner in the fusion centers. A fusion center is basically a clearinghouse for criminal intelligence information.

Chair Bushman mentioned that he attended the Palm Beach County Fire Rescue training for Florida Fire Chiefs Association.

Staff distributed the EPCRA newsletter and the SERC 2009 Annual Report to each LEPC member.

## **COMMENTS FROM COMMITTEE MEMBERS**

Captain Houston Park reported that on June 18, 2010 at the Indian River State College, the Domestic Nuclear Detection Office (DNDO) will give a presentation from 9:00 to 12:00. Captain Park will send an e-mail with details to staff. Also there will be an overt training exercise in Palm Beach County July 27, 28, and 29, 2010. Detection equipment use for nuclear materials will be demonstrated. There will be a covert exercise in a few months.

Keith Holman commented on the Gulf oil spill. He said that anyone involved in the cleanup will have to have a certain level of hazmat training. He asked if staff had heard any information from the state level. Staff said that no information has come from the state yet. Mr. Holman said that we are in the area associated with Miami from which it was reported that it might be weeks before the oil could travel to our area.

## **PUBLIC COMMENTS**

None.

### **NEXT MEETING**

The next Local Emergency Planning Committee meeting will be held August 5, 2010 at Indian River State College Chastain Campus, Wolf High-Technology Center, Stuart, Florida. If anyone is interested in hosting an LEPC meeting, please let staff know. The November, 2010 meeting will be at the Indian River State College Fee High Liability Building, Fort Pierce, Florida.

The LEPC Quarterly meeting dates for 2010 and 2011 are August 5, 2010, November 18, 2010, February 3, 2011, May 5, 2011, August 4, 2011, and November 3, 2011.

### **ADJOURNMENT**

The meeting was adjourned at 11:15 a.m.