



**Meeting of DISTRICT 10  
Local Emergency Planning Committee (LEPC)  
For Hazardous Materials**

Thursday, November 12, 2009 - 10:00 a.m.

Indian River State College  
Fee High Liability Building  
4600 Kirby Loop Road  
Fort Pierce, Florida 34981



**AGENDA**

1. Call to Order
2. Roll Call/Pledge of Allegiance
3. Approval of Agenda
4. Approval of Meeting Minutes of August 6, 2009
5. Old Business
  - A. State Emergency Response Commission January Meeting
6. New Business
  - A. State Emergency Response Commission Meeting
    1. Hazards Analysis Workgroup
    2. Natural and Propane Gas Industries Emergency Response Efforts Report
    3. Web HMIS (Hazardous Materials Information System)
    4. 2009 Thomas Yatabe Award and Certificates of Appreciation
    5. Hazardous Materials Incident Reports
  - B. Local Emergency Planning Committee Chairs Meeting Update
  - C. Subcommittee on Training Update – Assistant Chief Bushman
7. Reports
  - A. Planning Subcommittee
  - B. Public Information/Marketing Subcommittee
  - C. Local Emergency Planning Committee Activities
  - D. Contract Activities Update
  - E. Membership
8. Comments from the Chair and Staff
9. Comments from Committee Members
10. Public Comments
11. Next Meeting
12. Adjournment

**Please Note  
Meeting Location**

**Note:** The next meeting of the District 10 LEPC is scheduled for Thursday, February 4, 2010.

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Approval of Meeting Minutes – August 6, 2009

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The draft minutes of the August 6, 2009 District 10 Local Emergency Planning Committee meeting are attached for approval.

*Recommendation*

The Committee should approve the Minutes of the August 6, 2009 District 10 Local Emergency Planning Committee meeting.

Attachment

Action Required



DRAFT  
SUBJECT TO MODIFICATIONS



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**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY  
PLANNING COMMITTEE (LEPC) FOR HAZARDOUS MATERIALS  
August 6, 2009**

**Committee Members/Alternates Present**

Chris Bushman, Chairman  
Hassan Al-Buhaisi

Brodie Atwater (Alternate)  
Clint Sperber (Alternate)  
Cheryl Dunn  
John Gojkovich  
Steven Graff  
John Holman  
Keith Holman  
Steven Huntsberger  
John Johnson  
Gloria Lopez (Alternate)  
Paul Meding  
John O'Malley  
Paul Seldes  
Barry Stewart  
Sally Waite  
Herbert Waller (Alternate)  
Dan Wouters  
Arthur Wyman (Alternate)  
Dennis Zabel

**Members Absent**

Mark Anderson  
Richard Daniels  
Anthony DiFruscio  
Cheryl Dunne  
Nicholas Laryea  
Frank Lasaga  
Etta LoPresti  
Harry Lux  
Jack McCartt  
Joseph Passanesi  
Tom Phillips  
Greg Thompson  
Carlos Valle  
Lisa Wilson-Davis, Vice Chairman

**Occupational Category**

Firefighting (St. Lucie County Fire District)  
Local Environmental (Florida Department of Environmental Protection)  
Firefighting (Town of Palm Beach Fire Rescue)  
Health (St. Lucie County Health Department)  
Health (Indian River County Health Department)  
Law Enforcement (Port St. Lucie Police Department)  
Law Enforcement (Stuart Police Department)  
Law Enforcement (Port St. Lucie Police Department)  
Emergency Management (Martin County)  
Interested Citizen (Indian River State College)  
Firefighting (City of Boca Raton Fire Rescue)  
Transportation (Florida Department of Transportation)  
Facility Operator (Cliff Berry, Incorporated)  
Health (Palm Beach County Health Department)  
Interested Citizen (NTB Group, LLC)  
Local Environmental (Hazardous Waste Services)  
Emergency Management (Palm Beach County)  
Facility Operator (Cheney Brothers, Inc.)  
Firefighting (Martin County Fire Rescue)  
Community Group (American Red Cross)

**Occupational Category**

Firefighting (Palm Beach County Fire Rescue)  
Emergency Management (City of Port St. Lucie)  
Health (Martin Memorial Health Systems)  
Facility Operator (Syngenta Crop Protection)  
Facility Operator (Indiantown Cogeneration L.P.)  
Emergency Management (City of Stuart)  
Emergency Management (Indian River County)  
Interested Citizen (Hazmat & Safety Solutions, Inc.)  
Interested Citizen (Educational Consultants, Inc.)  
Law Enforcement (Martin County Sheriff's Office)  
Firefighting (Palm Beach County Fire Rescue)  
Interested Citizen (Sun Sentinel)  
Firefighting (Pratt & Whitney – Rocketdyne)  
Non-Elected Local Official (City of Boca Raton)

**Staff**

Kathryn Boer  
Penny Myszkowski

TCRPC/LEPC District 10  
TCRPC/LEPC District 10

**Visitors**

John Sherry  
Paul Forage  
Joe Nelson

Palm Beach County Fire Rescue  
Indian River State College  
Palm Beach County Fire Rescue

Chair Chris Bushman called the meeting to order at 10:05 a.m. and led the pledge of allegiance. Chair Bushman requested roll call and staff announced a quorum was present.

**APPROVAL OF AGENDA OF AUGUST 6, 2009 MEETING**

Chief Dan Wouters moved approval of the agenda. Lieutenant John Gojkovich seconded the motion, which carried unanimously.

**Motion**

**APPROVAL OF MEETING MINUTES OF MAY 7, 2009**

Chief Dan Wouters moved approval of the February 5, 2009 District 10 Local Emergency Planning Committee meeting minutes. Lieutenant John Gojkovich seconded the motion, which carried unanimously.

**Motion**

Steven Huntsberger, Dean of Public Safety, Indian River State College, welcomed LEPC members to the new IRSC Public Safety training complex. Tours of the facility will be provided at the conclusion of the meeting. Dedication of the facility will be September 11, 2009. The facility sits on 50 acres and there are classrooms, a courtroom, an auditorium, a 300 degree virtual simulator, weight rooms, indoor track and training building, simulation shoot house where different scenarios can be configured, a fire station with classrooms, a training tower, a fire arms building, and crime lab.

**OLD BUSINESS**

**State Emergency Response Commission January Meeting Location**

In January the SERC will meet in Palm Beach County on Singer Island. Staff welcomed LEPC members to attend that meeting and a luncheon on January 9<sup>th</sup>. Staff also invited any interested company or agency to sponsor a continental breakfast January 8 and 9 and lunch.

**NEW BUSINESS**

**State Emergency Response Commission Meeting**

The State Emergency Response Commission (SERC) met July 10, 2009 in Tallahassee for the quarterly meeting. The next SERC quarterly meeting will be on October 2, 2009 in Tallahassee.

### *LEPC Category Changes*

At the April 2, 2009 meeting, the LEPC Chairs/Staff approved a motion to adopt the combining and adding of additional groups and organizations to the LEPC Categories list and forwarded a request to the SERC for approval of the revised LEPC membership categories. At the July 10, 2009 meeting, the SERC approved the membership category changes. Elected State Official and Elected Local Official categories are combined; Broadcast Media and Print Media are combined; and Facility Owners and Facility Operators are combined. The rest of the categories remain the same and one category, Local Option(s) was added. Local Options will include specific categories to each LEPC.

### *Subcommittee on Training Membership Policies*

The Subcommittee on Training (SOT) addresses the requirements for the Hazardous Materials Transportation Act Grant Program. The SOT responsibilities have been expanded to include the development of responder training guidelines, coordination with responder groups to ensure required hazardous materials training availability, and development of strategic planning projects to effectively deliver training and formal guidelines. At the July 10, 2009 meeting, the SERC approved the Governance Policies for the SOT with the additional clause that current members will be “grandfathered” to avoid having to initiate the selection and approval process again. Staff provided members with a copy of the Governance Policies for the SOT. District 10 LEPC Chairman Chief Chris Bushman will serve as the alternate for Chief Jack McCartt on the SOT.

### *E-Plan Status Report*

The E-Plan has been expanded in membership to all thirty-six recognized Hazardous Materials Teams, all eleven Local Emergency Planning Committees, and thirty of the sixty-seven county Emergency Management Directors or their designees. Programming requirements are being considered in order to integrate E-Plan with a 911 Computer Aided Dispatch system within the communications/call center in Palm Beach County.

Mr. Keith Holman said that there are some counties that have a communications system in place and have differing opinions on implementing E-Plan. E-Plan would provide cross county hazardous materials information.

John Sherry, Palm Beach County Fire Rescue, commented on the use and access of E-Plan and the 911 system. He would be glad to offer assistance to anyone interested in learning more about using E-Plan.

### *Hazardous Materials Incident Reports*

Staff provided information through reports and graphs on the release of hazardous materials within the District 10 Region for the time period of June 1, 2008 through May 31, 2009. Staff noted the entire report is available on-line at <http://www.hazmat.floridadisaster.org/meet.htm>.

### **Local Emergency Planning Committee Chairs Meeting Update**

The eleven LEPC District Chairs of Florida met on July 9, 2009 in Tallahassee one day prior to the SERC meeting. There were no LEPC Chairs meeting issues taken to the SERC for discussion or approval.

Chairman Danz suggested that the LEPC Chairs support the items to be taken to the SERC by the Subcommittee on Training.

### **Subcommittee on Training Update**

Chief Jack McCartt was not present. John Sherry attended the SOT meeting and commented on hazardous materials reporting and the top five needs throughout the state, including support from the Department of Environmental Protection, the Department of Health, and the Federal Emergency Management Agency. Staff mentioned the Hazardous Materials Medical Care Protocols that define three levels of training required of EMS responders and also the Chemistry Education Initiative is being developed to encourage students to pursue careers in the sciences. Also discussed at the SOT was the draft Hazardous Materials/Weapons of Mass Destruction Sampling Protocols which are being circulated to various agencies for comments and recommendations.

Dan Wouters commented that Hazmat Teams will meet in Orlando to work directly with Tallahassee regarding a single incident that occurred in which a suspicious substance was not reported according to best practices. They will point out that there should be a joint effort between the Department of Domestic Security, the Department of Health, and the hazmat teams to standardize best practices for response. They are stressing that testing has to be done in a specific fashion. John Sherry said that two different procedures have been set forth.

The LEPC meeting agenda included a chart on the Florida SERC SOT Project Board. The majority of the projects have been completed. Red is high priority; green is low priority ongoing projects; yellow are projects developing benchmarks. Chief Dan Wouters can answer questions on these projects.

## **REPORTS**

### **Planning Subcommittee**

The District 10 LEPC Biennial Exercise was conducted on June 29, 2009 at the Palm Beach County Fire Rescue Bryce Complex in West Palm Beach. The tabletop exercise was very well attended with players representing public and private response and management agencies from Martin, Palm Beach and St. Lucie Counties, and the Florida Gas Transmission Company. The scenario entailed two natural gas leaks from prominent pipeline locations, poor visibility from brush and forest fire, massive automobile crashes, road closures, evacuations, etc. The exercise tested alert and notification and communications among county response agencies, emergency operations centers, field command posts and the private sector.

John Nelson, Palm Beach County Fire Rescue, gave highlights of the exercise. They would like to have had more law enforcement involvement. Staff said that there will be a functional HMEP exercise in the Fall that will build on this exercise. The after-action report will be made available to members.

### **Public Information/Marketing Subcommittee**

The marketing outreach presentation is available to facility operators or for workshops and seminars. The power point presentation defines the roles of the Emergency Planning and Community Right-To-

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Know Act, the LEPC roles and responsibilities, and has a training segment on TIER II annual reporting for Section 302 Chemical Facilities.

**Local Emergency Planning Committee Activities**

A list of the LEPC planning activities since the previous meeting of May 7, 2009 was included in the agenda packet.

**Contract Activities Update**

Hazardous Materials Analyses was conducted for St. Lucie and Martin Counties for the 2008-2009 year. The analyses were submitted to and approved by the Florida Division of Emergency Management. During the third quarter, the District 10 LEPC sponsored one HazMat IQ Smart Charts class; nine 8-hour Hazardous Materials Operations Level Refresher classes in the Town of Palm Beach; an Advanced Hazardous Materials Life Support course; a 40-hour Fire Chemistry course; and two Hazardous Materials Incident Command classes. Also two more HazMat IQ Smart Charts courses will be held, one in Palm Beach and one in Indian River or St. Lucie County.

**Membership**

Mr. Dennis Zabel, Florida Atlantic University, is now a primary LEPC member and Ms. Sharlene Sookhoo, Florida Atlantic University, is his alternate. Staff introduced Ms. Sally Waite, Palm Beach County Emergency Management, who is a new LEPC member as of the May LEPC meeting. Mr. Brian Hanley, Palm Beach County Emergency Management, is her alternate.

**COMMENTS FROM THE CHAIR AND STAFF**

Staff mentioned that if any company is interested in sponsoring meals for the January SERC meeting being held in the District 10 LEPC region, that she would be happy to hear from them. No lobbying can be done at the SERC by sponsoring companies.

Staff thanked Mr. Steven Huntsberger for offering the new DHS training facility at Indian River State College for the LEPC meeting this month and for the breakfast that was provided.

Staff said that on October 13-16 the LEPC will assist DEP in conducting a Forensics Response Team full scale exercise at Indian River State College training facility. More information will follow.

**COMMENTS FROM COMMITTEE MEMBERS**

Chief Dan Wouters said that SOPs must be in place for the funding request for hazmat teams operational readiness. The format has been changed and it will be submitted to the State for approval. Also the Hazardous Materials Team Assessments should be completed by August 30, 2009. As of July 1, 2009, hazardous materials teams cannot bill for motor vehicle accidents except for measurable transportation of victims to hospitals and hazardous materials releases in quantities reported to the State EOC.

Dean Steven Huntsberger said that this Fall there will be a variety of Public Safety training courses offered at the Banner Center for Public Safety, Indian River State College. Information will follow.

**PUBLIC COMMENTS**

None.

**NEXT MEETING**

The next Local Emergency Planning Committee meeting will be held November 5, 2009 at Indian River State College Chastain Campus, Stuart, Florida.

**ADJOURNMENT**

The meeting was adjourned at 11:25 a.m.

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee

**FROM:** Kathryn E. Boer, Staff

**DATE:** November 12, 2009

**RE:** State Emergency Response Commission January Meeting

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### Background

At the last Local Emergency Planning Committee (LEPC) meeting, the Committee discussed the opportunity to host the State Emergency Response Commission (SERC), the State Subcommittee on Training and the LEPC Chairs/staff meetings January 7-8, 2010.

### Summary

Staff has located and secured lodging and meeting space at the Hilton Singer Island Resort for \$99.00 per night for the January SERC meeting. The hotel also meets with the "Green Lodging" guidelines provided by the Environmental Protection Agency when conducting meetings that require state agency personnel to stay overnight.

Florida Division of Emergency Management staff and the SERC membership approved the meeting location for the January meeting at the October meeting and extended their appreciation to the region for hosting the meeting.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** State Emergency Response Commission Meeting

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The State Emergency Response Commission (SERC) met on October 2, 2009 in Tallahassee for the quarterly meeting. The attached memos will brief the District 10 Local Emergency Planning Committee members on the SERC meeting.

The next SERC quarterly meeting is scheduled for January 8, 2010 in Palm Beach County at the Hilton Singer Island Resort.

Attachments

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Hazards Analysis Workgroup

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### Background

A Hazards Analysis Working Group was formed to discuss the viability and necessity of the current Scope of Work and implications of funding gaps in the future. The group consists of Local Emergency Planning Committee staff and chairs, county emergency management staff and Hazardous Materials Team members from across the state. The group met on September 9 and October 14, 2009.

### Summary

The objective of the Working Group was to identify the most critical information obtained from conducting the Hazards Analyses (HAs). Florida Division of Emergency Management staff briefed the State Emergency Response Commission (SERC) at the last meeting that the Working Group members indicated familiarity of the site gained through site visits is the leading factor in reducing accidents; and cell phone towers constitute a significant number for the annual HA site visits. A motion was made and approved by the SERC to modify future HA contracts to exempt/exclude the requirement for site visits of all cell phone towers except for new installations and/or the tower is located within 1000 feet of habitable structure(s) or school facility. This revised provision does not affect the scope of work for the 2009/2010 contracts.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee

**FROM:** Kathryn E. Boer, Staff

**DATE:** November 12, 2009

**RE:** Natural and Propane Gas Industries Emergency Response Efforts Report

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### Background

Since the formation of the State Emergency Response Commissioner (SERC) Subcommittee on Training and the awareness of the need to promote communications among the Florida gas industries and fire services, both the Florida Natural Gas Association (FNGA) and Florida Propane Gas Association (FPGA) having been working to address the issues. Both FNGA and FPGA have long standing safety committees responsible for industry training and education. These safety committees have been communicating the concerns of the SERC Subcommittee throughout the industries and both FNGA and FPGA members are addressing the need to reach out to the fire service, addressing training requirements and promoting better communications on a statewide and local basis.

### Summary

Both the FNGA and FPGA are working within the gas industries to identify ways to better communicate with the fire services through individual contacts, training programs, state and local association meetings, conferences and seminars. Through the State Bureau of LP Gas Inspection (Florida Department of Agriculture and Consumer Services), a statewide bulletin was issued to all licensed propane gas companies operating in Florida reminding them of their emergency response requirements under Chapter 527, Florida Statutes and under the Florida Administrative Code. The Bureau issues licenses, sets minimum standards and adopts safety regulations for all propane related activities, including the state requirements for safety and training. The National Fire Protection Association 58 requires a fire safety analysis for every gas bulk plant, operations and maintenance plans including emergency procedures. Under the jurisdiction of U.S. Department of Transportation and the Public Service Commission, all natural gas systems must have operator qualification plans in place to meet federal pipeline safety requirements. Florida's largest natural gas utility, TECO/PGS has distributed their operator's emergency plan to fire departments in all of their service territories.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Web HMIS (Hazardous Materials Information System)

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### Background

Florida Division of Emergency Management (FDEM) staff has been working to develop the Tier II Chemical Annual Reporting package to be paperless allowing for facilities to report and submit annual fees electronically.

### Summary

FDEM staff reported that electronic filing of Tier II forms and annual registration will be available on January 1, 2010. Several benefits to online submission include: 1) companies can update information more frequently; 2) completed forms are turned into "PDFs" that can be emailed and/or printed; 3) electronic records will be simultaneously transmitted to the State Emergency Response Commission/FDEM, the LEPC and local fire departments; and 4) facilities will now be reporting chemical inventories in pounds, not range codes.

Attachment

No action required

# Current HMIS

The current Hazardous Materials Information System (HMIS) was designed to accomplish the primary goal of tracking data provided by numerous outside sources. HMIS was built as a client server application and one of the primary assumptions of the HMIS design was that the system needed to be able to record whatever information was provided on the various reporting forms and that staff needed to be able to quickly input the information due to the timeframe that the information needed to be available. Below are a few quick issues that have impacted the current HMIS system.

## Client Server application

- Limited Access
- Speed of Input

## Data Collection

- Input what was provided
- Data accuracy was the responsibility of program staff
- Indexes removed to allow duplication
- Data manipulation
- State, Container, Pressure, Temperature conflicts
- Focus on did the facility file not what did they file

## Minimum Reporting Requirements

- Most data is 18-20 months old
- Important information that exceeded minimum requirements was excluded
- Level of detail was kept very basic
- Very little data cross checking

## Data Transfer

- Previous version of HMIS was a non relational database
- Server instability
- Data integrity controls had to be removed in order to transfer all data

## Supplemental Systems

- Tier II Reporting Access database
- 304 Release database
- EPA databases
- Data exports

# FloridaHMIS.org

The FloridaHMIS.org (Web HMIS) system is a web based platform that is designed to be the foundation of an application that serves the needs of multiple programs that relate to Hazardous Materials. The fundamental design goal of the system is to meet the information needs of First Responders and Planners rather than simply record minimum data requirements.

## Web based application

- Allows distributed data input
- Provides increased availability of data
- Provides the ability to collect data on a more regular basis

## Enhanced Chemical Setup

- Establish a unique CAS with multiple names
- Chemical and Physical State create a unique index
- Establish Container, Temperature, Pressure options
- Establish Section specific thresholds

## Enforced Data Integrity

- System has limitations based on setup
- Establish communication with state to change setup
- Database indexes and relationships
- Enhanced communication between facilities and the state

## Expanded information capabilities

- Facility Locations with Latitude Longitude
- Index on Chemical, State, Location, and Container
- Actual amounts versus Range Codes
- Current Amount as well as Average and Maximum
- Container Count

## Updatable Reporting

- Tier II Report Corrections
- Ability to update chemicals on a regular basis without changing the official Tier II Report
- Emergency Updates

## Integrated Chemical Inventory

- Insure accuracy across Tier II, TRI, and RMP programs
- Chemical Snapshots for NOV, 304 Release, 302 site visits, other audits

## Data exports

- E-Plans
- LEPC reporting
- Regular downloads

# Limitations and Obstacles

The FloridaHMIS.org (Web HMIS) system is designed to provide an integrated system that provides detailed accurate information to First Responders. However, there are significant obstacles that we still face before some of the items that we have discussed are realized.

## **Enhanced Chemical Setup**

- Chemical Inventory will have improved accuracy

## **Expanded information capabilities**

- Facility Location with Latitude and Longitude
- Regular data updates
- Current Amounts and Container Counts

## **Integrated Chemical Inventory**

- Various program regulations are not designed to be independent
- Staff limitations

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** 2009 Thomas Yatabe Awards and Certificates of Appreciation

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### Background

According to established Thomas Yatabe – State Emergency Response Commission (SERC) Award Procedures, each Local Emergency Planning Committee Chairperson recommends for special recognition one individual or organization that has made an outstanding contribution to the hazardous materials planning program. Additional nominees may be recommended for Certificates of Appreciation.

### Summary

This year the SERC received several nominations for the annual Thomas Yatabe – SERC Awards Program. The nominations are in recognition of the outstanding contributions made in the implementation and support of the Emergency Planning and Community Right-To-Know Act. The SERC's Membership Committee reviewed the nominations in accordance with the awards program procedures.

The SERC's Membership Committee recommended that the following persons be recognized for with the 2009 Thomas Yatabe Award and Certificates of Appreciation:

#### **2009 Thomas Yatabe Award:**

Division Chief Daniel Wouters – Martin County Fire Rescue

#### **2009 Certificates of Appreciation**

Mr. Steven C. Huntsberger – Indian River State College  
Captain Joseph Nelson – Palm Beach County Fire Rescue  
Mr. Bronson McClary – Florida Gas Transmission Company

District 10 appreciates your service and commitment to this Committee and to the enhancement of hazardous materials education, knowledge and response.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Hazardous Materials Incident Reports

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### Summary

The attached tables and graphs provide information on hazardous materials incident reports received by the State Watch Office for the period of September 1, 2008 through August 31, 2009 for the District 10 Local Emergency Planning Committee (LEPC) Region. Table 1 indicates facilities that have had releases and are potential Section 304 investigations. Table 2 indicates hazardous materials incidents with evacuations, injuries or deaths. Note that incidents relating to traffic accidents are not shown in either table. This information is still being recorded and is available upon request. Graph I indicates petroleum versus non-petroleum incidents by LEPC district. Graph II indicates fixed facility versus transportation related incidents by LEPC district.

The LEPC Committee will review the Quarterly Hazardous Materials Incident Reports via the Florida Disaster Emergency Management website. The incident reports for this region only are attached.

Additional incident reports are available in the October 2, 2009 State Emergency Response Commission Agenda Package at the following website:

<http://www.hazmat.floridadisaster.org/meet.htm>

Attachments

No action required

**Hazardous Materials Incident Report - Table 1**

**Sept 1, 2008 to August 31, 2009**

**Potential Section 304 Investigations**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Close Date	Comment	Sector
3/19/2009	SULFURIC ACID (NON-AEROSOL FORMS)	99	US MILITARY	3/19/2009	Below RQ	Public
LEON						
5/15/2009	SODIUM HYDROXIDE (SOLUTION) [CAUSTIC SODA]	Unknown	Engine Repair	5/15/2009	Below RQ	Private
6/29/2009	ETHYLENE GLYCOL [1,2-DIHYDROXYETHANE]	156	Transportation	6/29/2009	Transportation	Private
WAKULLA						
12/15/2008	SODIUM HYDROXIDE (SOLUTION) [CAUSTIC SODA]	13973	Special Warehousing and Storage	Close Date	Comment	Private
Central Florida Regional Planning Council HIGHLANDS						
7/13/2009	SULFURIC ACID/GASOLINE/OIL	Unknown	Boating Accident	7/13/2009	Transportation	Private
POLK						
9/14/2008	SULFURIC ACID (NON-AEROSOL FORMS)	2299	Transportation	9/14/2008	Transportation	Private
9/17/2008	MERCURY	.034	Private Residence	9/17/2008	Release did not go Off-site	Private
10/16/2008	CARBARYL [SEVIN]/SERENADE (DRIED BACILLUS SUBTILIS STRAIN OST713)/COPPER HYDROXIDE/Envior2Fc/PROPIONIC ACID	23/5/4/	Orange Grove	10/16/2008	Release did not go Off-site	Private
10/17/2008	SULFUR DIOXIDE [SULFUROUS ACID ANHYDRIDE]	829	Phosphatic Fertilizers	10/17/2008	Title V Permitted Release	Private
10/29/2008	AMMONIA	2	Canned Fruits, Vegetables, Preserves, Jams	10/29/2008	Below RQ	Private
11/11/2008	SODIUM HYPOCHLORITE [HYPOCHLOROUS ACID, SODIUM SALT]	48	Frozen Fruits, Fruit Juices, and Vegetables	11/11/2008	Release did not go Off-site	Private
12/9/2008	SULFURIC ACID (NON-AEROSOL FORMS)	966138	Phosphatic Fertilizers	12/9/2008	Release did not go Off-site	Private
12/16/2008	PHOSPHORIC ACID	15000	Phosphatic Fertilizers	12/16/2008	Release did not go Off-site	Private
1/21/2009	SULFURIC ACID (NON-AEROSOL FORMS)	3000	Phosphatic Fertilizers	1/21/2009	No Notification Violation	Private
3/26/2009	ACID	167	Traffic Accident	3/26/2009	Transportation	Private
4/8/2009	SULFURIC ACID (NON-AEROSOL FORMS)	3067	Phosphatic Fertilizers	4/8/2009	Release did not go Off-site	Private
4/9/2009	PHOSPHORIC ACID	3832	Phosphoric Fertilizers	4/9/2009	Release did not go Off-site	Private
6/13/2009	AMMONIA	15	Crop Preparation Services For Market	6/13/2009	Below RQ	Private
7/13/2009	AMMONIA	23.86	Bread and Other Bakery Products	7/13/2009	No Notification Violation	Private
7/16/2009	SODIUM HYPOCHLORITE [HYPOCHLOROUS ACID, SODIUM SALT]	36	Water Supply	7/16/2009	Release did not go Off-site	Public

TABLE 2

12/4/2008 NATURAL GAS	Unknown	Pipeline	0	2	0	Private
4/4/2009 GASOLINE	Unknown	Aircraft Accident	1	0	1	Private
4/6/2009 HYDROCHLORIC ACID-(CYANIDE)	Unknown	Private Residence	0	0	1	Private
4/26/2009 Unknown	Unknown	Fertilizer Plant	8	0	0	Private
7/29/2009 Gasoline	77	Traffic Accident	1	0	0	Private

**Tampa Bay Regional Planning Council  
HILLSBORO**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Injured	Evacuated	Killed	Sector
10/18/2008	DIESEL FUEL OIL ALL GRADES	518	Traffic Accident	1	0	0	Private
11/10/2008	PROPANE	Unknown	Church	0	70	0	Private
11/26/2008	BUTYLAMINE [1-BUTANAMINE][1-AMINOBTUTANE]	Unknown	College	1	0	0	Public
1/5/2009	SULFURIC ACID (NON-AEROSOL FORMS)	153	Chemicals and Allied Products	1	0	0	Private
2/20/2009	NATURAL GAS	Unknown	Private Residence	0	2	0	Private
3/25/2009	NATURAL GAS	Unknown	Traffic Accident/Apartment Complex	0	12	0	Private
5/9/2009	GASOLINE/DIESEL	Unknown	Boating Accident	0	0	5	Private

**MANATEE**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Injured	Evacuated	Killed	Sector
11/17/2008	FERTILIZER, BLENDED	Unknown	Traffic Accident	1	0	0	Private
8/3/2009	Diesel Fuel	222	Traffic Accident	0	0	1	Private

**PASCO**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Injured	Evacuated	Killed	Sector
9/25/2008	GASOLINE	128	Aircraft Accident	1	0	0	Private
10/4/2008	DIESEL FUEL OIL ALL GRADES	370	Traffic Accident	1	0	0	Private
1/1/2009	HYDROCHLORIC ACID/SODIUM HYPOCHLORITE	Unknown	Restaurant	6	6	0	Private
5/26/2009	NATURAL GAS	Unknown	Pipeline/Traffic Accident	0	200	0	Private

**PINELLAS**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Injured	Evacuated	Killed	Sector
11/9/2008	NATURAL GAS	Unknown	Private Business	0	12	0	Private
6/1/2009	AMMONIA	3500	Food Preparations	3	0	0	Private
6/8/2009	NATURAL GAS	Unknown	Private Residence	0	3	0	Private
6/15/2009	HYDRAULIC OIL	225	Marinas	0	0	1	Private
7/30/2009	Hydrogen Sulfide	Unknown	N/A	1	0	0	Private

**Treasure Coast Regional Planning Council  
PALM BEACH**

Release Date	Chemical Name	Release Amt (lbs)	Business Type	Injured	Evacuated	Killed	Sector
9/15/2008	PEPPER SPRAY	Unknown	Sheriff Office	20	0	0	Public
11/1/2008	CARBON MONOXIDE	Unknown	Restaurant	2	0	0	Private
1/12/2009	DIESEL FUEL OIL ALL GRADES	555	Traffic/Railroad Accident	3	0	0	Private
2/11/2009	DIESEL FUEL OIL ALL GRADES	184	Traffic Accident	0	0	1	Private
3/5/2009	CARBON DIOXIDE/NATURAL GAS	Unknown	Restaurant	0	60	0	Private

3/22/2009 Unknown Chemical  
 4/28/2009 HYDROGEN SULFIDE [SULFUR HYDRIDE]  
 5/6/2009 GASOLINE  
 5/27/2009 NATURAL GAS  
 6/22/2009 GASOLINE

Unknown  
 Unknown  
 Unknown  
 Unknown  
 Unknown

Department Stores  
 Private Residence  
 Aircraft Accident  
 School  
 Traffic Accident

0  
 0  
 0  
 0  
 1

Evacuated  
 0  
 0  
 595  
 0

Killed  
 0  
 1  
 2  
 0  
 0

Private  
 Private  
 Private  
 Public  
 Private

**ST. LUCIE**

Release Date Chemical Name  
 10/30/2008 DIESEL FUEL OIL ALL GRADES  
 8/11/2009 Gasoline

Release Amt (lbs)  
 925  
 96

Business Type  
 Traffic Accident  
 Traffic Accident

Injured  
 1  
 2

Evacuated  
 0  
 0

Killed  
 0  
 0

Sector  
 Private  
 Private

**West Florida Regional Planning Council  
 ESCAMBIA**

Release Date Chemical Name  
 2/24/2009 DIESEL FUEL OIL ALL GRADES  
 8/16/2009 Natural Gas  
 8/18/2009 TAR

Release Amt (lbs)  
 1036  
 Unknown  
 Unknown

Business Type  
 Traffic Accident  
 Pipeline  
 Traffic Accident

Injured  
 1  
 0  
 0

Evacuated  
 0  
 17  
 0

Killed  
 0  
 0  
 1

Sector  
 Private  
 Private  
 Private

**OKALOOSA**

Release Date Chemical Name  
 10/3/2008 DIESEL FUEL OIL ALL GRADES  
 2/11/2009 DIESEL FUEL OIL ALL GRADES

Release Amt (lbs)  
 370  
 370

Business Type  
 Traffic Accident  
 Traffic Accident

Injured  
 1  
 1

Evacuated  
 0  
 0

Killed  
 0  
 0

Sector  
 Private  
 Private

**SANTA ROSA**

Release Date Chemical Name  
 12/5/2008 NATURAL GAS  
 1/11/2009 GASOLINE

Release Amt (lbs)  
 Unknown  
 Unknown

Business Type  
 Pipeline/Traffic  
 Accident  
 Aircraft Accident

Injured  
 0  
 1

Evacuated  
 1  
 0

Killed  
 0  
 0

Sector  
 Private  
 Private

**Withlacoochee Regional Planning Council  
 HERNANDO**

Release Date Chemical Name  
 7/6/2009 DIESEL FUEL OIL ALL GRADES

Release Amt (lbs)  
 148

Business Type  
 Traffic Accident

Injured  
 1

Evacuated  
 0

Killed  
 0

Sector  
 Private

**MARION**

Release Date Chemical Name  
 9/23/2008 ETHYLENE GLYCOL/OIL/HYDRAULIC OIL/DIESEL  
 11/11/2008 NATURAL GAS  
 8/22/2009 Propane

Release Amt (lbs)  
 Unknown  
 Unknown  
 Unknown

Business Type  
 Traffic Accident  
 Pipeline/Construction  
 Liquefied Petroleum  
 Gas

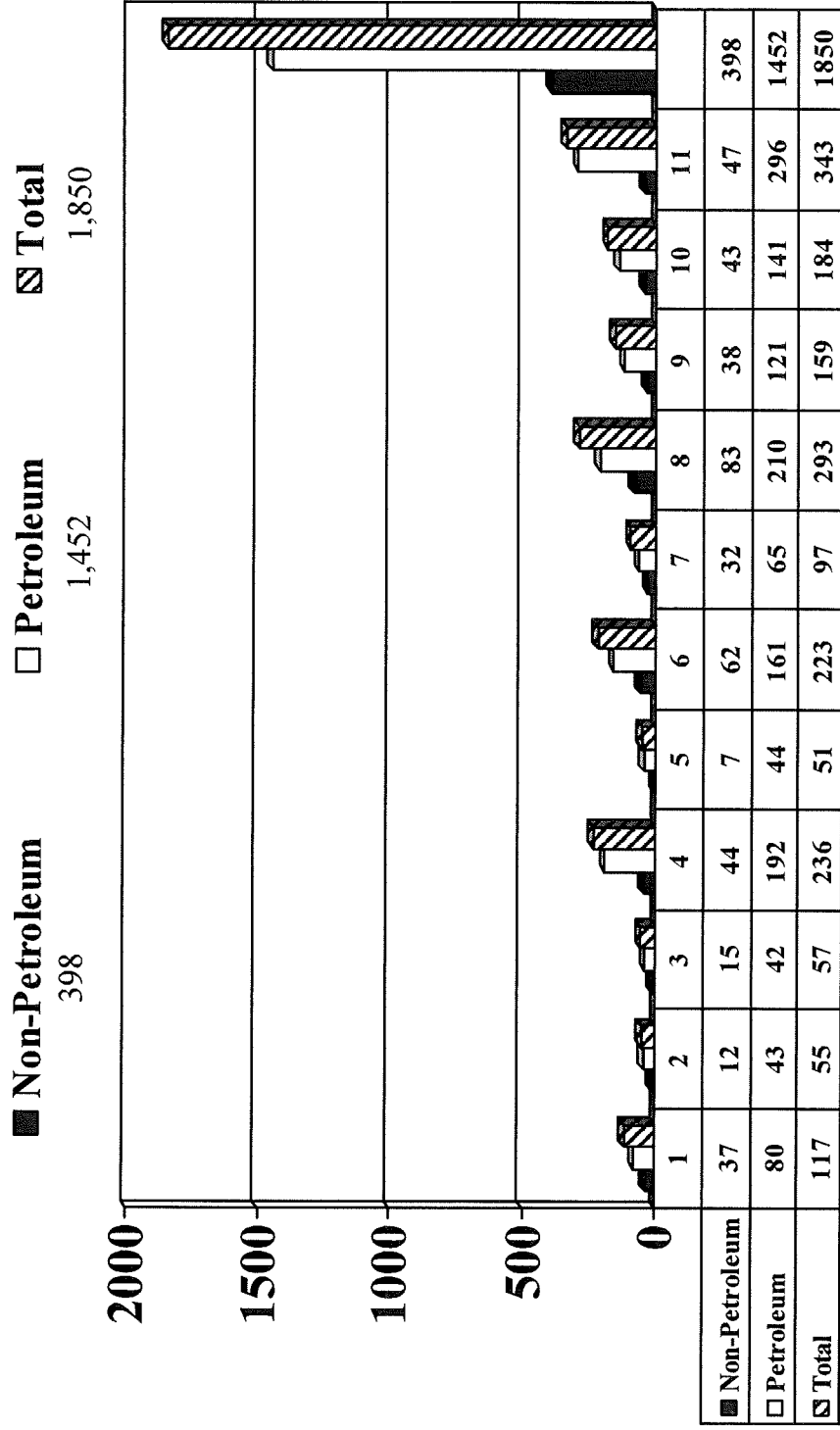
Injured  
 9  
 0  
 0

Evacuated  
 0  
 8  
 3

Killed  
 1  
 0  
 0

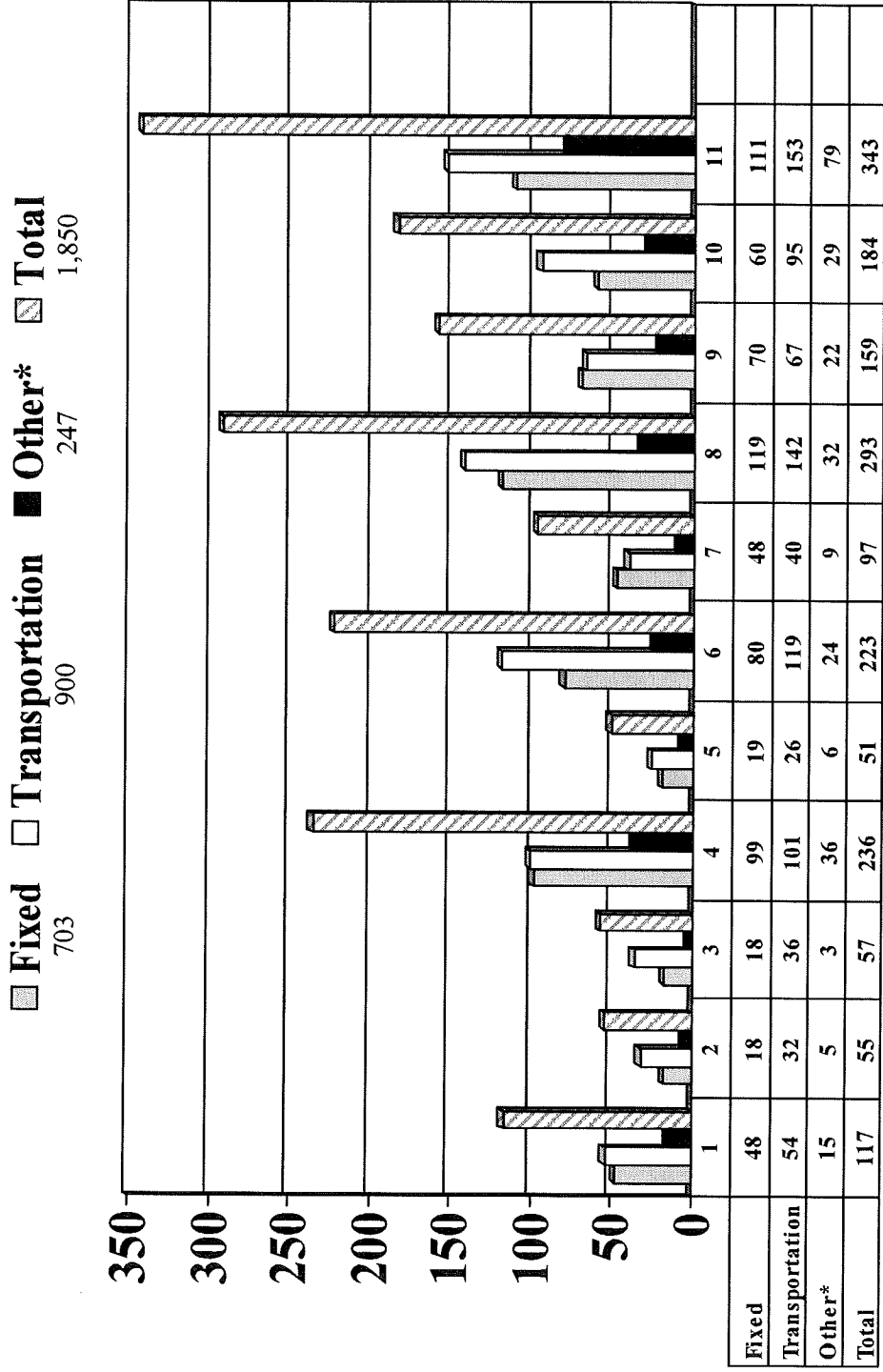
Sector  
 Private  
 Private  
 Unknown

**GRAPH I**  
**HAZARDOUS MATERIALS INCIDENT REPORTS – PETROLEUM VERSUS NON PETROLEUM**  
**BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT**



September 1, 2008 Through August 31, 2009

**GRAPH II**  
**FIXED FACILITY VERSUS TRANSPORTATION RELATED REPORTS**  
 BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT



\*Abandoned drums, unidentified pollution source

September 1, 2008 Through August 31, 2009

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Local Emergency Planning Committee Chairs Meeting Update

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### Background

The eleven Local Emergency Planning Committee (LEPC) District Chairs of Florida meet one day prior to the State Emergency Response Commission (SERC) meetings on a quarterly basis. The previous LEPC Chairs meeting was held on October 1, 2009 in Tallahassee. The next meeting will be January 7, 2010 in Palm Beach County at the Hilton Singer Island Resort.

### Reports from Florida Department of Emergency Management (FDEM) Staff:

- *HMIS (Hazardous Materials Information System):* The updated HMIS containing the latest Section 302 facility data and entries will be distributed in electronic format via mail to each LEPC district this quarter.
- *E-Plan Status:* FDEM staff is testing the integration of E-Plan with the 911 dispatch system in two jurisdictions. Staff reported that all 36 SERC recognized hazmat teams have now registered for E-Plan as well as emergency management directors in fifty of the sixty-seven counties in Florida.
- *Financial Status:* FDEM staff reported that while more facilities are being detected and required to report their inventories resulting in revenue increase, the overall revenues collected have been reduced due to the closure of numerous facilities and/or reductions in the workforce.
- *2010 Hazardous Materials Awareness Week:* The SERC approved the LEPC chairs decision to designate Hazardous Materials Awareness Week February 14-20, 2010. The theme will be chemistry promotion and education.
- There were no LEPC Chairs meeting issues taken to the SERC for discussion or approval. Chairman Danz suggested the LEPC Chairs support the items to be taken to the SERC by the Subcommittee on Training.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee

**FROM:** Kathryn E. Boer, Staff

**DATE:** November 12, 2009

**RE:** Subcommittee on Training Update – Assistant Chief Bushman

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### Background

In January 1993, the State Emergency Response Committee (SERC) created the Subcommittee on Training (SOT), formerly the Training Task Force, to address the requirements for the Hazardous Materials Transportation Act Grant Program. Since its inception, the SOT responsibilities have been expanded to include the development of responder training guidelines; coordination with responder groups to ensure required hazardous materials training is available; and development of strategic planning projects to effectively deliver training and formal guidelines.

### Summary

The SOT met October 1, 2009 in Tallahassee. The next scheduled meeting is January 7, 2010 in Tallahassee. Conference calls were conducted on August 5 and September 16, 2009 to discuss on-going projects and strategic initiatives. The following were points of discussion at the October meeting:

- The Hazardous Materials Medical Care Protocols define three levels of training required of Emergency Medical Services (EMS) responders according to their designation; EMS Operational Responder, ToxMedic, and/or HazMat Medic. The protocols are being developed to provide standard of training recommendations for responders to facilitate rapid medical identification and intervention of a victim(s) of chemical exposure. The first aspect of the protocols is attached for your review: Hazmat Medical Treatment Protocols Part 1: EMS Responder Definitions, Training and Roles.
- The Chemistry Education Initiative is being developed to encourage students to pursue careers in the sciences. Considerations include: formalization of the partnership between the State Division of Emergency Management and the Department of Education; sponsorship of an annual statewide science project for schools with Local Emergency Planning Committees involved at the regional level; and potential offerings from local industry for internships and chemistry camps.
- The draft Hazardous Materials/Weapons of Mass Destruction Sampling Protocols are being circulated to various agencies for comments and recommendations.

Attachment

No action required

**Procedure: HazMat Medical Treatment Protocols Part 1:  
EMS Responder Definitions, Training and Roles**

**PURPOSE**

It is the intent of these Hazardous Materials Medical Care Protocols to facilitate rapid medical identification and possible intervention of a victim or victims of a chemical exposure within the response community, at a medical event and/or at the scene of a Hazardous Materials Incident, or Weapons of Mass Destruction event. It is a layered response approach dependent on the human and physical resources a department/agency may have available.

**TYPES OF RESPONDERS**

It is the responsibility of all individuals involved in this type of response to take precautions to reduce secondary exposure while at the same time rendering appropriate medical care. It is the responsibility of those responders designated as:

***EMS Core Responder*** is defined as a BLS qualified responder that has successfully completed an Operational Core curriculum competencies as identified in NFPA 472 2008 ed. Their role at a Hazmat/WMD incident is limited to support functions.

***HazMat/WMD Rescuer*** is defined as either a BLS or ALS responder that has successfully completed an Operational Core competencies and mission specific competencies for victim rescue, personal protective equipment, technical and mass decontamination as defined NFPA 472 2008 ed. Their role at a Hazmat/WMD incident would be to perform life saving rescue within the limits of the personal protective equipment provided to them by their employer and to perform or assist with mass and technical decontamination.

***Toxmedic*** is defined as an ALS responder (State of Florida Certified Paramedic) and has successfully completed and demonstrated Operational Core and mission specific competencies for victim rescue, personal protective equipment, technical and mass decontamination as defined NFPA 472 2008 ed. In addition, the Toxmedic shall meet and demonstrate competency in NFPA 473 ALS 2008 ed. as well as treatment modalities for any additional toxic syndromes addressed in this document.

***HazMat Medic*** is defined as an ALS responder (State of Florida Certified Paramedic) and has successfully completed and demonstrated competency as a Hazardous Materials Technician in accordance with NFPA 472 2008 ed. In addition, the HazMat Medic shall meet and demonstrate competency in NFPA 473 ALS 2008 ed. as well as treatment modalities for any additional toxic syndromes addressed in this document.

Individuals must maintain working knowledge of the level of medical care their training and service agency provides, which are contained within these medical protocols and are associated to general care protocols with the agency and training levels as identified by the State Emergency Response Committee (SERC).

Florida SERC Hazardous Materials Training Task Force  
Model Hazardous Materials Emergency  
Response Procedures

**Training Matrix**

	Mission Specific Competencies										NFPA 473 BLS EMS	NFPA 473 ALS EMS	Toxic Syndromes	NFPA 472 Technician
	NFPA 472 Ops Core	PPE Mission	Mass Decon	Technical Decon	Evidence & Sampling	Product Control	Air Monit. & Sampling	Victim Rescue	Illicit Labs					
EMS Hazmat/WMD Core	X													
EMS HazMat/WMD Rescuer	X	X	X	X	X			X		X or	X			
"Toxmedic"	X	X	X		X			X			X	X		
"HazMat Medic"	X	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>	X <sup>1</sup>		X	X	X	X

**Notes:** <sup>1</sup> The HazMedic completes mission specific competencies by virtue of completion of NFPA 472 Technician Level training competencies.

**POLICY**

In addition to the providers' general Medical Care Protocols, the response agency should develop Hazardous Materials Medical Care Protocols for the emergency treatment and handling for non-specific exposure and specific exposure conditions.

The possibility of secondary contamination shall be recognized and measures taken to reduce the chance of such contamination. Appropriate protective gear shall be worn at all applicable times during treatment procedures. When feasible contamination shall be left at the scene of the emergency with appropriate precautions for the definitive care facility.

If there will be extended operations with the possibility of exposure, or victims transported for definitive medical care from a medical call involving Hazardous Materials/WMD, EMS personnel should notify the closest appropriate medical facility, advising the emergency department of the nature, possible number of victims, and extent of operations from the scene. This advance notification will alert the hospital of the need to set up decontamination and / or isolation areas for treatment of exposed individuals. The report should include if possible specific names of chemicals involved, specific amounts, and the type of exposure expected, i.e. inhalation, skin absorption, ingestion, or injection.

## **PROCEDURE**

Site and personal safety is of paramount concern for the responder. Site Safety “standard practices” shall include barring entry into the Hot Zone without proper precautions, proper protective clothing based on the risk, and knowledge and permission of the Incident Commander. Treatment can begin when it is safe to do so. This would include but not limited to Basic Life Support procedures. Patients should be evaluated for contamination and decontaminated accordingly.

The following Hazardous Materials medical care guidelines are designed and applied based on the level of training the responder possesses and maintains along with the equipment levels at the responder’s disposal. These are classified within three levels of HazMat medical response. At each level, the prerequisite procedures apply.

### ***EMS Core***

- Secure airway.
- Avoid all body fluids and protect against secondary contamination.
- With history of ingestion, protect against secondary contamination due to burping and/or emesis.
- Supplemental Oxygen as indicated; record and monitor vitals.
- Obtain a history:
  - Method of exposure (Inhalation, topical, ingestion).
  - Specific agent involved.
  - Exact time of exposure.
  - Duration of exposure.
  - Quantity and concentration of substance involved in the exposure.
  - Specific symptoms and duration of symptoms since exposure:
    - Identifying positive symptom consistent with chemical exposure.
    - Identifying negative symptoms that are not consistent with exposure.
  - Past medical history, medications, allergies, and/or exposures.
- Transport in vehicle with open windows and good ventilation; properly prepared.
- Contact local Emergency Department.
- Contact the Regional Poison Control Center (1-800-222-1222).
- If from a facility, any documents such as MSDS brought to the ED.
- Auto injectors may be administered if the responder has been qualified by the medical director.

### **Hazmat/WMD Rescuer**

In addition to the actions identified for the EMS Core Responder, the Hazmat/WMD Rescuer shall:

- Conduct life saving rescuer within the limits of the PPE available.
- Perform or assist with mass or technical decontamination.

### **ToxMedic**

The Toxmedic shall perform all of the EMS Operations functions along with ALS General Medical and ALS Specific HazMat/WMD Medical Guidelines. Assistance from the HazMat Medic or HazMat Technician is recommended based upon the hazards and risks associated with the incident in order to ensure safety, procedures, and considerations from the hazardous materials aspect are addressed.

### **HazMat Medic**

The HazMat Medic shall perform the functions of the EMS Operations, ALS treatment modalities, evaluation for toxidromes (toxic syndromes) and have communication with the Regional Poison Control for the development of a medical plan.

The HazMat Medic has additional skill level which allows him/her to operate as a HazMat Technician, utilizing his/her analyzing ability to characterize the chemical into a chemical family, hazard class, or potential analog, by using air monitoring techniques, and/or chemical observations.

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Planning Subcommittee

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### **Regional Hazardous Materials Response Plan**

The 2008/2009 technical assistance contract for the District 10 Local Emergency Planning Committee (LEPC) required that the District 10 Regional Hazardous Materials Response Plan be updated annually. The Plan was submitted to the Florida Division of Emergency Management (FDEM) for approval. The FDEM and the State Emergency Response Commissioner (SERC) approved the District 10 plan update at the October SERC meeting.

### **District 10 LEPC Biennial Exercise**

The District 10 LEPC Biennial Exercise was conducted on June 29, 2009 at the Palm Beach County Fire Rescue Bryce Complex in West Palm Beach. The tabletop exercise was very well attended with players representing public and private response and management agencies from Martin, Palm Beach and St. Lucie Counties, and the Florida Gas Transmission Company.

The scenario entailed two natural gas leaks from prominent pipeline locations. Coupled with poor visibility from brush and forest fire, massive automobile crashes caused numerous road closures, evacuations, traffic control, hazardous materials and fire extrication teams to mobilize. Resources were intentionally stretched to engage mutual aid, State Watch Office notification and additional resource support through the county emergency operations centers. The exercise was designed to test alert and notification and communications among county response agencies, emergency operations centers, field command posts and the private sector. County Public Information Officers were requested to participate in this exercise.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Public Information/Marketing Subcommittee

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### **Compliance Outreach**

Staff is using the workshop outreach presentations approved by the Local Emergency Planning Committee (LEPC) to administer requested workshops/seminars defining the roles of the Emergency Planning and Community Right-To-Know Act, the LEPC roles and responsibilities, and a training segment on TIER II annual reporting for Section 302 Chemical Facilities.

Any information for public dissemination can be delivered to staff for mail out and/or addition to the LEPC website.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Local Emergency Planning Committee Activities

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Attached is a list of the Local Emergency Planning Committee activities since the previous meeting of August 6, 2009. Also included is a list of other emergency management and preparedness activities staff is participating in through the Treasure Coast Regional Planning Council.

Attachments

No action required

**Local Emergency Planning Committee Activities**  
**August 6, 2009 – November 11, 2009**

- August 6, 2009 District 10 Local Emergency Planning Committee Quarterly meeting held at the Indian River State College, Chastain Campus in Stuart.
- August 13, 2009 Staff facilitated the After Action Conference for the Local Emergency Planning Committee Biennial Exercise conducted on June 28, 2009.
- September 1, 2009 Staff and Exercise Public Information Officer Planning Subcommittee members participated in the Initial Planning Conference for the Hazardous Materials Emergency Preparedness Regional Joint Information Tabletop Exercise.
- September 24, 2009 Staff and Exercise Public Information Officer Planning Subcommittee members participated in the Final Planning Conference for the Hazardous Materials Emergency Preparedness Regional Joint Information Tabletop Exercise.
- September 28, 2009 Staff participated in the Hazardous Materials Emergency Preparedness Regional Joint Information Tabletop Exercise.
- October 1, 2009 District 10 Subcommittee on Training representative attended the Florida Training Task Force and the Local Emergency Planning Committee Chairs and Staff meetings held in Tallahassee.
- October 2, 2009 District 10 Subcommittee on Training representative attended the State Emergency Response Commission meeting held in Tallahassee.
- November 5, 2009 Staff participated in the After Action Conference for the Hazardous Materials Emergency Preparedness Regional Joint Information Tabletop Exercise.

**Emergency Management / Preparedness Activities**  
**(Non-LEPC)**  
**August 6, 2009 – November 11, 2009**

- August, 2009 Staff participated as a member of the Indian River State College Security & Defense Advisory Council at the Indian River State College Public Safety and Banner Center, Fort Pierce, Florida.
- August 20, 2009 Staff attended the Statewide Regional Evacuation Study Workgroup meeting in Stuart.
- August 25, 2009 Staff participated in the conference call for the Region 5 Interoperable Communications Committee in efforts to continue the development of the Regional Tactical Interoperable Communications Plan update.
- August 27, 2009 Staff attended the monthly meeting of the Region 5 Interoperable Communications Committee in St. Lucie County.
- September 2, 2009 Staff facilitated the Initial Planning Conference call with the Department of Environmental Protection for the Environmental and Forensics Response Teams full-scale exercise.
- September 15, 2009 Staff facilitated a site visit to the Indian River State College Public Safety Complex to determine physical needs for the Department of Environmental Protection exercise.
- October 5, 2009 Staff conducted the Final Planning Conference for the Department of Environmental Protection exercise.
- October 12-16, 2009 Staff conducted the Department of Environmental Protection Environmental and Forensics Response Teams full-scale exercise.
- October 27-28, 2009 Staff attended the Regional Evacuation Study Workgroup meetings in Tampa.
- October 29, 2009 Staff attended the Region 5 Interoperable Communications Committee meeting in reference to the Tactical Interoperable Communications Plan update.

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Contract Activities Update

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### **Hazardous Materials Emergency Preparedness**

The 2009/2010 Hazardous Materials Emergency Preparedness (HMEP) grant provides annual funding for hazardous materials related training to the region's first responders and to engage in specific planning projects. Previously conducted classes during the last quarter and upcoming classes are noted below. Please submit any specific training requests to staff.

#### ***Training***

During the fourth quarter, the District 10 Local Emergency Planning Committee (LEPC) sponsored the following classes:

- Two Incident Commander for Hazardous Materials Incidents (Martin County)
- Two HazMat IQ Smart Charts (St. Lucie & Palm Beach Counties)
- Two Hazardous Materials Awareness Level (Martin County)
- Two Intermediate Incident Command System (ICS-300) (Martin & St. Lucie Counties)

#### ***Planning***

The District 10 LEPC selected Planning Project Option #3, HMEP Plan Exercise, from the list of approved activities under the planning grant for the 2008/2009 cycle. The Regional Public Joint Information Exercise was conducted on September 28, 2009 at the Martin County Sheriff's Office. The exercise built on the results of the LEPC Biennial Exercise conducted June 29, 2009 and focused on regional information dissemination through Joint Information Centers in cases of regional disasters or incidents.

### **Hazardous Analyses**

The Treasure Coast Regional Planning Council LEPC staff has completed the 2008/2009 Hazardous Materials Analyses on behalf of St. Lucie and Martin Counties. The analyses were submitted to and approved by the Florida Division of Emergency Management. Staff will conduct the St. Lucie County Hazards Analysis for the 2009/2010 cycle.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Membership

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District 10 LEPC did not submit any new nominations for primary or alternate memberships.

No action required

## MEMORANDUM

**TO:** District 10 Local Emergency Planning Committee  
**FROM:** Kathryn E. Boer, Staff  
**DATE:** November 12, 2009  
**RE:** Next Meeting

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The next scheduled meeting of the District 10 Local Emergency Planning Committee (LEPC) is Thursday, February 4, 2010.

The LEPC Quarterly meeting dates for 2010 are provided below for your convenience.

February 4, 2010  
May 6, 2010  
August 5, 2010  
November 4, 2010

No action required