TREASURE COAST REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Council Members
From: Staff
Date: March 21, 2014 Council Meeting
Subject: Small Quantity Generators Program Management Agreement

Introduction

The Florida Department of Environmental Protection (FDEP) has adopted federal regulations as State regulations, Chapter 62-730, Florida Administrative Code, Sections 403.7225 and 403.7234, Florida Statutes (F.S.), which established the Small Quantity Generator (SQG) Assessment Notification and Verification Program. The Water Quality Assurance Act of 1983, Part VI directs all counties in the state to complete a local hazardous waste management assessment and establish an assessment roll of all known SQGs in each county. Each year this list is updated to include any newly identified or potential SQG facilities.

Under Sections 403.7234 and 403.7225 (16), F.S., each county is required to initially notify all potential and known SQGs on the assessment roll, and to annually verify the waste management practices of at least twenty percent of the SQGs notified. Notifications are provided to all potential generators either by U.S. mail, e-mail, at business license renewals, or during the on-site verification process. Verifications are made through on-site inspections of the facility. Once the verification has been completed, the appropriate information is entered into FDEP’s data management system called Small Quantity Generator Data Management System.

Background

Section 403.7225 F.S., requires each county to annually monitor the waste management practices of twenty percent of the total government organizations and businesses that may potentially generate small quantities of hazardous waste. The program provides for 100 percent of county facilities updated every five years. The majority of these operations involve motor vehicle maintenance. On-site visits are required to collect information that is entered into an on-line database. As per the FDEP Guidelines to Conduct the Small Quantity Generator Assessment, Notification and Verification Program (2009), a county shall perform the local hazardous waste management assessment or shall make arrangements with its regional planning council to perform the assessment.
Conclusion

St. Lucie County has requested that Council staff conduct the SQG Assessment for the 2013-2014 cycle on behalf of the County. The Scope of Work for the contract agreement is included as Attachment A. For Fiscal Year 2013-2014, Council is to receive the amount of $12,551 for the completion of the St. Lucie County SQG Assessment.

Recommendation

Council should authorize the Executive Director to execute a final contract agreement on behalf of Council.

Attachment
APPENDIX A
SCOPE OF WORK

Treasure Coast Regional Planning Council (TCRPC) will complete the remaining site visits of the required 2013/2014 annual twenty (20) percent required visits of the verification of hazardous waste management practices for Small Quantity Generators (SQGs) located within unincorporated St. Lucie County and the City of Port St. Lucie as required by Sections 403.7234 and 403.7236, Florida Statutes no later than June 20, 2014. The work will be carried out in accordance with the Florida Department of Environmental Protection (FDEP) Guidelines to Conduct the County Small Quantity Generator Assessment, Notification and Verification Program (September 2009) as referenced in Rule Chapter 62-731.030, Florida Administrative Code. Implementation of the County SQG program shall be compliant with FDEP requirements for the SQG program.

All verifications will be made by on-site visits to the places of business of small quantity generators for the remaining twenty (20) percent of facilities (108 facilities). The verification information will be entered into the FDEP on-line database as required by the FDEP.

TCRPC will notify the identified remaining twenty (20) percent SQG facilities (108) of their legal responsibilities concerning proper waste management practices, including used oil management. The notification information will be provided to SQG facilities during site visits and will include information on who to contact at the TCRPC and/or the COUNTY or FDEP if a facility needs additional information concerning compliance assistance.

TCRPC will perform the following services:

1. Organize and update the current county assessment roll that identifies Active, Inactive, Out-of-Business and Potential SQGs in the County.

2. Notify identified facilities for the 2014 site visits on the county assessment roll of their legal responsibilities regarding proper waste management practices and to provide a list of available hazardous waste management alternatives and waste reduction opportunities.

3. Verify the hazardous waste management practices of the identified 2013/2014 remaining twenty (20) percent of the facilities (108) registered on the county assessment roll through on-site inspections. (In a five (5) year cycle, one-hundred (100) percent of the facilities on the county assessment roll should be inspected.)

4. Update the county assessment roll for 2013/2014 no later than June 20, 2014. Include revised information of inspected SQG facilities. Data collected must be entered into the on-line Database Management System provided by the FDEP.

5. Provide to the COUNTY a summary of information on each identified potential and known SQG identified during the assessment cycle as per the Reporting Requirements detailed in the FDEP Guidelines to Conduct the County Small Quantity Generator Assessment, Notification and Verification Program (September 2009), no later the June 20, 2014.